



NAIROBI ACADEMY

APPLICATION FORM

APPLICATION FOR ADMISSION

Please complete this form IN FULL using BLOCK CAPITALS and submit together with:

1. Copy of a School Leaving Certificate/Recommendation Letter.
3. A non-refundable Registration Processing Fee of Kshs. 2000.
4. Last two Academic School Reports from previous school

All placements are subject to the submission/verification of all required documentation and payments, final acceptance will be indicated by a letter from the Head Teacher specifying the expected date of enrollment.

| A. Student Information | |
|--|---|
| SURNAME/FAMILY NAME: | FIRST AND MIDDLE NAME(S): |
| DATE OF BIRTH: DAY _____ MONTH _____ YEAR _____ | GENDER (CIRCLE): MALE / FEMALE |
| NATIONALITY: | ENGLISH PROFICIENCY (CIRCLE): FLUENT / DEVELOPING / BEGINNER |

| B. Parent/Guardian/Family Information |
|---------------------------------------|
| FULL NAMES: |
| TELEPHONE: |
| EMAIL ADDRESS: |

| C. Educational Information | |
|--|---|
| CLASS TO WHICH ENTRY IS REQUESTED: | PROPOSED DATE OF ENTRY: DAY _____ MONTH _____ YEAR _____ |
| NAME AND EMAIL OF PREVIOUS SCHOOL: | |
| ARE THERE, OR HAVE THERE BEEN, ANY BROTHERS OR SISTERS ENROLLED IN NAIROBI ACADEMY? YES / NO | |
| IF YES, PLEASE INDICATE THEIR FULL NAMES: | |

| D. Appointment / Interview | |
|----------------------------|-------|
| INDICATE A DESIRED | |
| DATE: | TIME: |



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| FOR OFFICIAL USE ONLY | | |
|---|-------------------------|----------------------------------|
| Documents: | Received: yes or no | Received by(NAME AND SIGNATURE): |
| Application Form | | |
| School Leaving Certificate | | |
| Academic School Reports | | |
| Written Interview results (pass / fail / conditional) | | |
| Mathematics: | English: | |
| Oral Interview results: | | |
| Recommendation (Admit / Reject) | | |
| Proposed date of entry: | Year group: | |
| Registration processing remittance | Receipt number: | |
| 20% deposit | Receipt number: | |
| Admission authorized by letter on: | Section Head signature: | |